



HAL TARXIEN LOCAL COUNCIL

Administrative Report 2009

Including

Budget
2009

And

Report of the Financial Statements



1.0 Mayor's Letter

During the first year of its sixth term of administration, Hal Tarxien Local Council has embarked to fulfil its objectives for the first year as have been set out in the Business Plan 2009-2013 .

We continued to implement those projects that were initiated during the previous year while commencing others as planned for the current year. Major patching was carried out in various roads as this was the best economical and sustainable way to repair the damaged roads. This has proved fruitful as the works carried out on these roads still are in a good condition. Old traffic signs have been replaced by new ones while others have been installed where necessary with the approval of Transport Malta. New road markings also have been painted to serve as guidance to drivers.

During this year the Council has opened a Branch Library for the locality for the use of the citizens with the collaboration of the Department of Public Libraries.

Other details of the Council's operations are enlisted hereafter.

I am thankful to my Council's colleagues: the Deputy Mayor Mr. F.Agius, and Councillors Mr.L.Bonavia, Mrs.D.Vella, Mr. K.Darmanin, Mr.I.Dalli and Dr.O.Carwana who resigned in the beginning of March 2010 and replaced by casual election by Ms. C.Lanzon.

Lastly but not least, I would like to thank our Council's Exec. Secr. Mr. M.L.Mallia and the Council's Exec. Officers Ms.A.Galea and Mrs.J.Grech for their impeccable service and support, without which our achievements and success would not have been possible.

.....
CHEV. PAUL FARRUGIA, KLJ CMLJ
MAYOR

JUNE 2010



2.0 The Council

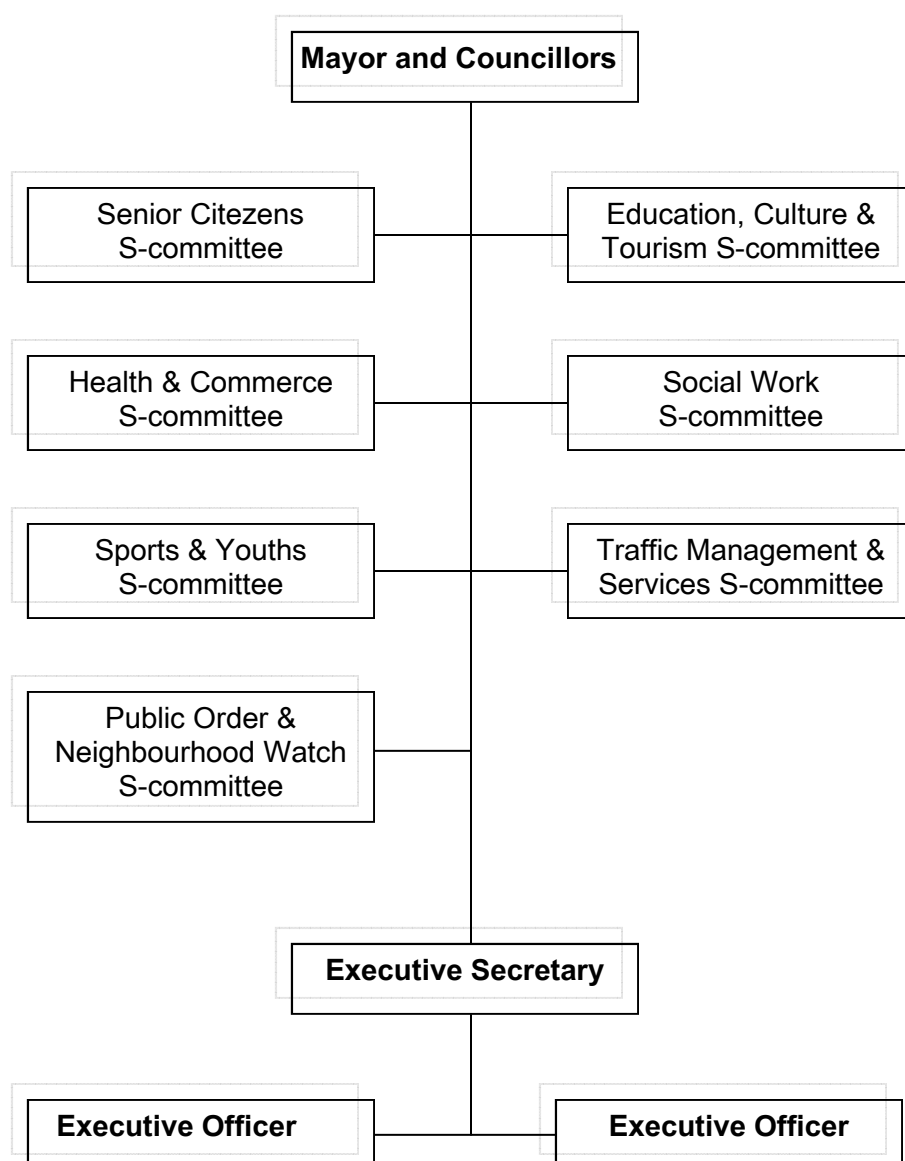
Position	Meeting Participation
Mayor	
Chev. Paul Farrugia	100 %
Deputy Mayor	
Mr. Frans Agius	100 %
Councillors	
Mr. L.Bonavia	100 %
Mrs. D.Vella	100 %
Mr. K.Darmanin	100 %
Dr. O.Caruana	100 %
Mr. I.Dalli	77.7%
Executive Secretary	
Mr. M.L.Mallia	
Executive Officers	
Ms. A.Galea	
Mrs. J.Grech	



3.0 Council Areas of Activity

Organisation

The organisation structure implemented during 2009 has facilitated the day-to-day business of the Council and its Administrative Offices.





Council Areas of Activity [cont.]

General Activities

As have been explained in the Business Plan for the period 2009-2013, the Council continued to precept other controllable measures for its expenditure requirements for the year 2009.

The Council policy is to maintain a minimum working balance to meet contingency items that may occur during the year.

To control its expenditure in public contracts, the Council has awarded contracts to private enterprises for the upkeep and maintenance of our public gardens, various verges and soft areas; the collection of household waste and bulky refuse; the maintenance of access roads and footways, and the cleaning and attendance of public conveniences.

New traffic markings and the replacement of old traffic signs and the installations of new ones have been maintained by the Co-operative of Traffic Signs and Markings, while old traffic markings were refreshed by the council's personnel.

The printing and publishing of the Council's newsletter has always kept its quarterly appointment and has been distributed to every household in the locality. Also, a copy of which has been mailed to every Local Council, Government Departments and Ministries, societies and other individuals.

On a regular basis, the Council cleans up several rubbish dumps and plots scattered throughout the village.

Throughout the year, the maintenance of footways and works on new ones have been carried out while major patching of various roads and other patching works have been attended to when necessary. The Council regularly makes pressure on the Central Government to construct new roads and continue to resurface others as planned in the national planning scheme set out to resurface urban roads in the locality.



Council Areas of Activity [cont.]

General Activities [cont.]

The Council is still administering the 5-a-side football ground in a joint venture with Cassar Ship Repair Yard. We are confident that by the end of this year the amounts due to Mizzi Group, who supplied the syntethic turf and floodlights, will be paid and the Joint Venture will yield profit thereafter.

During this term the Council has been devolved the responsibility of a War Shelter situated behind the parish church in Sqaq Brittaniku no.1. Throughout the year 2010 the Council will carry out the necessary work to cleanup the shelter and make it accessible to the public. This will also entails the embellishment of the lane with new hard stone surface and ornamental lanterns.

The opening of a new Branch Library in Hal Tarxien has attracted a considerable number of students and the general public to make use of the services offered by the Council through the duties of a sub-librarian employed for this purpose.

The Community Centre is serving well for the setting up of computer courses, crafts lessons, seminars, basic Maltese and English language courses, meetings and exhibitions, amongst others. The Centre is opened almost everyday of the week in the mornings and afternoons to accomodate the needs of the residents while promoting different social activities which are of interest in the various life stages of the people of the locality.

Throughout the year the Council has applied for various european funds offered by the Central Government which includes the schemes: Better Accessibility for the Localities; Alternative Energy; Initiative for Activities 2010; Special Funds for Localities with Special Needs; Restoration of Small Historical Places; and others.

The Council has been approved funds for the installation of a Photovoltaic System and Solar Water Heating on the roof of the dressing rooms of the 5-a-side football ground . The system has been installed and working. Only 50% of the allocated funds [€7,400] have been reimbursed by the Central Government for this project.



Council Areas of Activity [cont.]

General Activities [cont.]

The Council has been awarded also funds through the scheme “Cultural Activities” with the theme “4 Walks around Tarxien—The Village of Culture”. The funds have not been forwarded yet.

A consortium which comprises the Local Councils of Haz Zebbug [Malta] and Kalkara with that of Hal Tarxien has been granted €3,000 from funds through the scheme “Initiatives of Activities 2010”. The activities consisted of marches throughout the three localities conducted by foreign folk groups during the Christmas season. These funds have not yet been allocated either.

The Council received funds from MEPA known as UIF [Urban Improvement Funds] for the embellishment of a waste area in the Kalamija zone. An open garden has been projected including a water-fountain.

The project “Gnien Kunsill Lokali 2000” has been finalized and inaugurated.

During the last months of the year 2009, the Council has embarked on the refurbishment of the two public conveniences. The premises were totally scraped off from both wall and floor tiles and layed down by new ones. All the accessories, plumbing and electricity systems have been replaced while the conveniences are now accessible even to persons with special needs.

The collection of household waste door to door has been enforced by a new system. Although the collection has remained on a six-day per week period, on a Tuesday only the recyclable waste is being collected. The collection of bulky refuse has been carried out as usual every Monday.

After the Councils’ Reform by the Central Government has come into force, the offices of the local council are now opened to the public on Saturdays also.

All the Council’s efforts are employed to serve the community at its best.



BUDGET

2010



CONSOLIDATED INCOME AND EXPENDITURE

YEAR 2009

2.2 Detailed Estimates of Income

ACCT NO.	DESCRIPTION	a	b	c	c-a	c-b
		BUDGET 2009 €	ACTUAL 2009 €	BUDGET 2010 €	VAR BUD-BUD €	VAR BUD-ACT €
2	Income					
0000	Government					
0001	Annual	337,294.00	337,185.00	391,025.00	53,731.00	53,840.00
	Tuesdays' Refuse reimbursement		3,690.00	9,400.00	9,400.00	5,710.00
0002	UIF funds - Progett Kalamija	47,520.00	23,760.00	23,760.00	(23,760.00)	
0003	Dept Housing & Maint. - Progett Gnien					
0003	K.L.2000	70,914.00	31,327.00	47,600.00	(23,314.00)	16,273.00
0004	EU funds		5,334.00	12,500.00[1]	12,500.00	7,166.00
0015	Youth Empowerment Programme - Grant		1,398.00	0.00		(1,398.00)
		455,728.00	402,694.00	484,285.00	28,557.00	81,591.00
0020	Bye-Laws					
0021	Community Services					
0036	LES Contravention		11,640.00			(11,640.00)
0056	LES pending payments as at 31/03/09	70,764.00		85,497.00[2]	14,733.00	85,497.00
0064/5	Permits	4,000.00	4,410.00	4,000.00		(410.00)
0066	General	5,000.00	6,410.00	5,000.00		(1,410.00)
0070	Reinstatement WSC [pending]	18,737.00		18,677.00[3]	(60.00)	18,677.00
		98,501.00	22,460.00	113,174.00	14,673.00	90,714.00
0090	Investment					
	Bank interest	1,200.00	1,345.00	1,300.00	100.00	(45.00)
0091	Donations	0.00	150.00	300.00	300.00	150.00
		0.00	150.00	1,600.00	300.00	150.00
	TOTAL	554,229.00	425,304.00	599,059.00	43,530.00	172,455.00



INCOME

NOTES

- [1]** These consist of the following:
€5000 funded by MEUSAC for the project "Cultural Activities Scheme";
€5300 funded by MEUSAC for the project "Energy Saving Scheme";
€2200 refunds Youths Exchange Programme [Spain]
- [2]** LES pending payments as at 31 March 2008 have not yet been paid and therefore cannot be included and considered in the cash flow.
- [3]** Water Services Corporation owes the Council this amount as at 31 March 2009 for works carried out on services. This amount also cannot be included and considered in the cash flow of the Council. The budget for the year 2009-10 for goods and services should be based on the actual cash in bank from which payments and services can be affected.



ADMINISTRATIVE REPORT 2009

2.3 Detailed Estimates of Expenditure

ACCT NO.	DESCRIPTION	a		b		c		a-c		b-c	
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	VAR	VAR	VAR	VAR
		2009	2009	2009	2009	2010	2010	BUD-BUD	BUD-BUD	BUD-ACT	BUD-ACT
		€	€	€	€	€	€	€	€	€	€
1	Expenditure										
1000	Personal Emoluments										
1100	Mayor's allowance	5,707.00	5,780.00	7,950.00				(2,243.00)		(2,170.00)	
1200	Employees salaries	49,487.00	27,937.00	29,000.00				20,487.00		(1,063.00)	
	Executive Secretary Salary		22,090.00	23,000.00				(23,000.00)		(910.00)	
1300	Employees Bonuses	5,380.00	2,752.00	2,800.00				2,580.00		(48.00)	
	Exec. Secr. Bonuses		2,799.00	3,000.00				(3,000.00)		(201.00)	
1500	Social Security contributions	4,427.00	4,460.00	4,560.00				(133.00)		(100.00)	
1600	Councillors' Allowance	0.00	0.00	1,800.00				(1,800.00)		(1,800.00)	
1605	Sublibrarian Allowance			1,300.00				(1,300.00)		(1,300.00)	
		65,001.00	65,818.00	73,410.00				(8,409.00)		(7,592.00)	
2000	Operations and maintenance										
2100	Utilities	6,500.00	5,559.00	6,440.00				60.00		(881.00)	
	Materials / Repairs and up-keep										
2200	Major Patching	25,161.00	2,538.00	10,000.00				15,161.00		(7,462.00)	
2310	Road Markings / Signs	30,000.00	21,295.00	58,462.00				(28,462.00)		(37,167.00)	
2314	Office Furniture & Fittings	2,000.00	2,752.00	3,000.00				(1,000.00)		(248.00)	
2300	Rent (Dar tal-Kejka, Pl. Field)		774.00	1,000.00				(1,000.00)		(226.00)	
2400	Participation fees	466.00	466.00	466.00							
2500	Office services-stationery-postage	1,500.00	816.00	1,000.00				500.00		(184.00)	
2600	Transport-fuel-licence-vrt	9,000.00	5,512.00	7,000.00				2,000.00		(1,488.00)	
2700	Travel	4,000.00	4,543.00	5,000.00				(1,000.00)		(457.00)	
2800	Newsletter / booklet	2,000.00	0.00	2,000.00						(2,000.00)	
2900		8,400.00	8,528.00	10,000.00				(1,600.00)		(1,472.00)	
3000	Contractual services										
3020	Lease of Equipment	1,000.00	0.00	1,000.00						(1,000.00)	
3021	Lease of Hall / Library - furn./ fittings	4,689.00	5,046.00	4,700.00				(11.00)		346.00	
3023	Hiring charges [skips, etc.]	2,000.00	3,931.00	3,000.00				(1,000.00)		931.00	
3030	Insurance Coverage	2,200.00	2,654.00	3,000.00				(800.00)		(346.00)	
3035	Bank Charges	100.00	51.00	100.00						(49.00)	
3041	Refuse Collection	52,960.00	53,102.00	53,000.00				(40.00)		102.00	
	Tuesdays' Refuse Collection		4,626.00	9,500.00						(4,874.00)	
3042	Bulky Refuse Collection	5,200.00	5,763.00	6,000.00				(800.00)		(237.00)	
3043	Bring-in sites	3,500.00	2,908.00	3,500.00						(592.00)	
3050	Cleaning Services	1,000.00	0.00	1,000.00						(1,000.00)	
3051	Road and Street Cleaning	28,036.00	26,318.00	28,036.00						(1,718.00)	
3053	Cleaning Public Convenience	5,772.00	5,772.00	6,000.00				(228.00)		(228.00)	
3055	Cleaning Council Premises	600.00	601.00	600.00						1.00	
3056	Wide area connectivity	2,100.00	3,183.00	3,500.00				(1,400.00)		(317.00)	
3061	Maintenance of Gardens	12,000.00	9,934.00	12,000.00						(2,066.00)	
3063	Street Lighting	9,000.00	9,689.00	10,000.00				(1,000.00)		(311.00)	
3090	Studies and Consultations	1,000.00	0.00	1,000.00						(1,000.00)	
3100	Professional services	2,000.00	5,195.00	5,000.00				(3,000.00)		195.00	
3194	Youth Empowerment Programme		2,329.00	0.00						2,329.00	
3195	EU Project	2,000.00	0.00	10,000.00				(8,000.00)		(10,000.00)	
3200	Training	500.00	0.00	500.00						(500.00)	
3300	Community and hospitality	5,000.00	5,225.00	6,000.00				(1,000.00)		(775.00)	
		229,684.00	199,110.00	271,804.00				(32,620.00)		(72,694.00)	



ADMINISTRATIVE REPORT 2009

EXPENDITURE—continues

7000	Capital Expenditure						
7011	Progett Kunsill Lokali 2000 [7011]	70,914.00	31,327.00	47,600.00		23,314.00	(16,273.00)
7012	Progett Kalamija [7012]	95,000.00	67,760.00	65,177.00	[4]	29,823.00	2,583.00
7200	Improvements - New signs	1,000.00	673.00	1,000.00			(327.00)
7300	Office Equipment / Machinery	2,000.00	2,469.00	5,000.00		(3,000.00)	(2,531.00)
7500	Refurbishment Public Convenience			7000.00		(7,000.00)	(7,000.00)
7507	Lanes	0.00	0.00	23,894.00		(23,894.00)	(23,894.00)
7508	Resurfacing	0.00	0.00	0.00			
		168,914.00	102,229.00	149,671.00		19,243.00	(47,442.00)
TOTAL		463,599.00	367,157.00	494,885.00		(21,786.00)	(127,728.00)

[4] During this financial year the Council will pay the company 240 Ltd, the contractors in charge of the construction of Gnien Ośrodek, the remaining balance of MEPA's grant of € 23,760, together with the amount of € 41,357 which will be paid from the Council's funds, amounting to € 65,117.

The project will cost € 232,937 out of which €117,760 has already been paid. Following the budgeted payment for this financial year, the balance of €50,000 will be carried forward to be paid during the next financial year.



CAPITAL DEVELOPMENT

		<u>Budgeted</u>	<u>Actual</u>	<u>BUDGETED</u>
		2008-09	2008-09	2009-10
7100	Construction			
7200	Improvements - New signs	2,329.00	673.00	1,000.00
7300	Office Equipment / Machinery		2,469.00	5,000.00
7500	Special programmes			
	Progett Kunsill Lokali 2000 [7011]		31,327.00	47,600.00
	Progett Kalamija [7012]	46,587.00	67,760.00	65,177.00
	Refurbishment Public Convenience			7,000.00
7507	Lanes	3,495.00	0.00	23,894.00
7510	Resurfacing	0.00	0.00	0.00
		52,411.00	102,229.00	149,671.00



Year	2009
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ADMINISTRATIVE REPORT 2009

EXPENDITURE—Cash Budget— continues

7000	Capital Expenditure						
7011	Progett Kunsill Lokali 2000	11,328.00				47,600.00	47,600.00
7012	Progett Kalamija	50,000.00				65,177.00	65,177.00
7200	New signs		500.00	500.00			1,000.00
7300	Equipment / machinery		3,000.00		2,000.00		5,000.00
7500	Refurbishment Public Convenience			7,000.00			7,000.00
7507	Lanes					23,894.00	23,894.00
7508	Resurfacing						0.00
							0.00
							149,671.00
	TOTAL	61,328.00	87,195.00	94,737.00	68,529.00	244,424.00	494,885.00
	SURPLUS/DEFICIT	42,846.00	19,961.00	74,379.00	29,227.00	(145,367.00)	104,174.00
	BROUGHT FORWARD	88,392.00	131,238.00	151,199.00	225,578.00	254,805.00	131,238.00
	CARRY FORWARD	131,238.00	151,199.00	225,578.00	254,805.00	109,438.00	235,412.00



REPORT AND FINANCIAL STATEMENTS

For the period ended 31 December 2009